

PARENTAL INVOLVEMENT POLICY

Revision	Author	Description of change	Date updated
1	Karen Walls	Amendment history added	April 2006
KASC policy	Carol Hooper	Adapted from adopted Kineton Playgroup policy	August 2006
2	CH/SM	Review, no change required	April 2007
3	CH/SM	Merge Playgroup and KASC policies; update footer	May 2008
4	CH/ SM/ Alison Foulds	Add reference to annual questionnaires	June 2009
5	CH/AF	Ref to wow sheets and parent handbook	July 2010
6	CH	Reviewed; no change necessary	July 2011
7	CH	Reviewed; no change necessary	July 2012
8	CH/HS	Reviewed, no change necessary	June 2013
9	CH/KG	Reviewed, no change necessary	November 2014
10	CH	Reviewed, no change necessary	November 2016
11	CH & SF	Reviewed, no change necessary	February 2018
12	CH & SF	Reviewed, no change necessary	January 2020

PARENTAL INVOLVEMENT POLICY

We believe that children benefit most from our care when parents and Playgroup work together in partnership.

Our aim

- To support parents as their children's first and most important educators
- To involve parents in the life of Playgroup and their children's education
- To support parents in their own continuing education and personal development

Method

In order to fulfil these aims:

- we are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families;
- we inform all parents about how Playgroup is run and its policies through access to written information and through regular informal communication;
- we check to ensure parents understand the information which is given to them;
- we encourage and support parents to play an active part in the governance and management of Playgroup;
- we inform all parents on a regular basis about their children's progress both at regular parents' consultations and on an informal basis;
- we involve parents and encourage contribution in the shared record keeping about their children - either formally or informally - and ensure parents have access to their children's written records;
- we provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the group;
- we inform parents about relevant conferences, workshops and training;
- we consult with parents about the times of meetings to avoid excluding anyone;
- we provide information about opportunities for being involved in Playgroup in ways which are accessible to parents with basic skills needs, or those for whom English is an additional language;
- we hold meetings at times and in venues which are accessible and appropriate for all;
- we welcome the contributions of parents, in whatever form these may take;
- we inform all parents of the systems for registering queries, complaints or suggestions and check to ensure these are understood;
- all parents have access to our written complaint procedure;
- we provide opportunities for parents to learn about children's learning, in Playgroup and at home;

- we distribute annual parents' and children's questionnaires, to enable parents and children to tell us what they think and to use that feedback to inform our future planning;
- parents are encouraged to contribute to their child's learning journals by completing WOW sheets which detail share successes achieved outside of playgroup e.g. riding a bike without stabilisers;
- parents are given relevant information when their child starts at playgroup.